

Capital Area Human Services District Board Meeting
September 12, 2022
1:00 PM

Directors Present: Virginia Pearson, Chair; Gerri Hobdy, Vice Chair; Laverne Aguillard; Kathy D’Albor; Chalonda Hollins; James Jefferson, III; Rikki Permenter, PhD; Thomas Sawyer; Genny Nadler Thomas; Rachael Wilkinson; and Mary Winfield

Directors Absent: Dwayne Bailey; Toddie Milstead; and Edward Songy, Jr.

CAHSD Staff: Janzlean Laughinghouse, PhD, LCSW-BACS, LAC; Shaketha Carter; Karen Bray; and Karen Thomas

Guests: Angela deGravelles and Rusty Jabour

	RESPONSIBLE PERSON		FOLLOW-UP
Approval of the, September 12, 2022, Consent Agenda and Approval of the June 6, 2022 minutes.	Ms. V. Pearson	<p>Ms. V. Pearson, Board Chair, called the meeting to order at approximately 1:15 PM. A quorum was present.</p> <p>Ms. V. Pearson thanked the Board members present for attending. She introduced and welcomed James Jefferson, III, new Board member representing East Baton Rouge Parish to the Board. He provide a brief overview of his background.</p> <p>Mr. T. Sawyer made a motion to approve the Consent Agenda and the minutes of June 6, 2022. Ms. K. D’Albor seconded the motion.</p>	There were no objections and the motions passed.
Public Comment	Ms. V. Pearson	Ms. V. Pearson read the public comment section from the meeting agenda. There were no public comments made in the meeting or via the email address designated for submitting comments.	There were no public comments.
Communications	Dr. Laughinghouse	<p>Dr. Laughinghouse told the Board members it was a pleasure having them in the Board meeting and she appreciated them coming today.</p> <ul style="list-style-type: none"> • Communications – Highlights from the August/September 2022 Editions of <i>CAHS Connects</i>: <ul style="list-style-type: none"> ➤ Dr. Laughinghouse provided information featured in the new CAHSD problem gambling commercial featuring Kyllie Jenkins, CAD, CCGC and produced by Ivan Toldson. She encouraged the Board members to watch the commercial. ➤ CAHSD School Based Behavioral Health Services therapists provided over 200 backpacks filled with items needed by students in 18 area schools. The therapists have also been attending back-to-school events. ➤ Driving Into Recovery – New Roads: Dr. Laughinghouse provided details of the recent. Over 140 attended and in addition 	

		<p>to receiving information about substance misuse, prevention and recovery, they were offered food boxes, hot lunches, at-home COVID tests and other resources from our Community Partners. Fifty kits of Narcan, the overdose reversal medication was distributed. The next Driving Into Recovery event will be held in West Feliciana.</p> <ul style="list-style-type: none"> ➤ Grief Recovery Group began September 6. The group is led by Gwen Knox, Certified Grief Group Specialist and is for eight consecutive sessions. The sessions are free of charge. ➤ Let’s Talk, 2.0 is a virtual series designed to help address substance misuse and the opioid epidemic. Dr. Laughinghouse encouraged the Board members to click on the link in the newsletter for session information and links to RSVP. ➤ “The Area” topic in September is “Residential Treatment: What is it?” Joi Plain, LCSW talks about how CAHSD’s Capital Area Recovery Program (CARP) can help with substance use disorders. ➤ Another highlight is a video with tips from CAHSD’s Child Psychologist, Bryan Gros, PhD. He shares back-to-school tips to help students and parent. Dr. Laughinghouse encouraged Board members to watch his video. ➤ Dr. Laughinghouse shared that CAHSD’s Prevention Division and Taylor Media recently won second place in the National Federation of Press Women Communications contest. She encouraged the Board to watch the video ad titled “Caution on Alcohol Consumption”. <ul style="list-style-type: none"> • There was discussion on how to obtain state funding for programs like the suicide prevention program at an area high school. There were additional questions/answers. There was discussion about gun violence and attendance in grief group. 	
Mobile Clinic	Dr. Laughinghouse	<ul style="list-style-type: none"> • Dr. Laughinghouse announced that CAHSD’s new 38-foot Mobile Outreach Unit is on site and Board members will have the opportunity to tour the unit at the end of the Board meeting. 	
“I AM” Campaign	Dr. Laughinghouse Rusty Jabour	<ul style="list-style-type: none"> • Dr. Laughinghouse explained how the “I AM” Campaign came about. She stated that it was Rusty Jabour’s vision and Joi Plain, LCSW created the artwork. The “I AM” campaign is designed to reflect the agency’s vision and mission of caring, responsive and excellent service, both within CAHSD among employees and in the way we treat our external audiences. (clients, community partners vendors etc.) 	
2022 Listening Tour	Dr. Laughinghouse	<ul style="list-style-type: none"> • The 2022 Listening Tour began Tuesday, June 7 and 26 sessions were held by job titles. Dr. Laughinghouse stated she, Shaketha Carter, 	

		and Rusty Jabour have received feedback from employees and it will be incorporated throughout the year to ensure continuing improvement. A positive cultural shift is happening. We continue to receive enthusiastic feedback on the Annual Meeting held on May 6.	
Flu Clinics	Dr. Laughinghouse	<ul style="list-style-type: none"> • CAHSD and GENOA Pharmacy will host FLU clinics during the months of September and October. Vaccines are free to CAHSD staff and clients. 	
Abuse of or Workplace Violence Signage	Dr. Laughinghouse	<ul style="list-style-type: none"> • Board members were provided a copy of the signage required by law re: abuse of or workplace violence. Signs will be installed soon in CAHSD facilities. 	
SGR End of Fiscal Year 2022 and July 2022	Dr. Laughinghouse	<ul style="list-style-type: none"> • Dr. Laughinghouse provided an overview of the SGR reports. She explained the issues impacting collections is due to the switch to a new electronic health record. It has been difficult to bill for services provided and to collect the money owed to CAHSD. Staff are working hard to get the money out of the system. 	
Ends Policy Status Update	Dr. Laughinghouse	<ul style="list-style-type: none"> • Dr. Laughinghouse presented an Ends Policy Status Update PP with a detailed verbal overview during the presentation. 	
Strategic Plan	Dr. Laughinghouse	<ul style="list-style-type: none"> • Dr. Laughinghouse explained that the Strategic Plan is “the how” of the Ends. A Strategic Plan update will be provided in December. 	
Board Membership Update	Dr. Laughinghouse	<ul style="list-style-type: none"> • Current Board Membership Status: <ul style="list-style-type: none"> ➤ EF is in process - Dr. R. Permenter and G. Thomas are seeking reappointment. Two additional names are needed in order for them to submit. ➤ EBR is in process - Mr. T. Sawyer and Ms. V. Pearson are seeking reappointment and have been on the Council agenda. ➤ PC has one applicant - placement on the agenda is postponed until the October Meeting – they only have one name to submit. ➤ WF has one applicant and will be on the next Council agenda. 	
Report from Chairman			
Governance Policy Review by Direct Inspection/Board Business			
Treatment of Consumers	Ms. V. Pearson	<ul style="list-style-type: none"> ➤ Board members reviewed the following policies included in their Board meeting policy packet: <p>Policies/Reports from August Meeting</p> <ul style="list-style-type: none"> • Treatment of Consumers (Report attached-Satisfaction, Grievance & Complaint) ➤ The Treatment of Consumers Policy and attached reports were reviewed by Board members. There were no recommendations to revise the policy. Ms. K. D’Albor made a motion to approve without changes. Ms. G. Thomas seconded the motion. 	There were no objections and the motion passed.
Ends Focus of Grants or Contracts	Ms. V. Pearson	<ul style="list-style-type: none"> • Ends Focus of Grants or Contracts(Report attached- Term Contract Report) 	There were no objections and the motion passed.

Unity of Control	Ms. V. Pearson	<ul style="list-style-type: none"> ➤ The Ends Focus of Grants or Contracts Policy and attached report were reviewed by Board members. There were no recommendations to revise the policy. Ms. K. D’Albor made a motion to approve without changes. Ms. G. Thomas seconded the motion. • Unity of Control (Compliance) – This policy was reviewed by Board members. Ms. G. Thomas stated that the Board is in compliance with this policy and made a motion to accept the policy as is. Ms. K. D’Albor seconded the motion 	There were no objections and the motion passed.
Financial Condition & Activities	Ms. V. Pearson	<p>Policies/Reports from September Meeting</p> <ul style="list-style-type: none"> • Financial Condition & Activities (Year Financial, Legislative Audit, Escrow report by disability correlated to Strategic Plan) ➤ The Financial Condition & Activities Policy and attached reports were reviewed by Board members. There was no Legislative Audit Report to review for this period. There was discussion re: the reports and questions were answered. ➤ There were no recommendations to revise the policy D’Albor. Ms. K. made a motion to approve without changes. Ms. G. Thomas seconded the motion. 	There were no objections and the motion passed.
Ends Statement	Ms. V. Pearson	<ul style="list-style-type: none"> • Ends Statement ➤ The Ends Statement was reviewed by Board members. There were no recommendations to revise. Ms. C. Hollins made a motion to approve without changes. Ms. G. Hobdy seconded the motion. 	There were no objections and the motion passed.
Global Governance Commitment Policy	Ms. V. Pearson	<ul style="list-style-type: none"> • Global Governance Commitment Policy ➤ The Global Governance Commitment Policy was reviewed by Board members. Ms. M. Winfield made a motion to change DHH to LDH and approve the policy with no other revisions. Ms. K. D’Albor seconded the motion. 	There were no objections and the motion passed.
Governance Style Policy	Ms. V. Pearson	<ul style="list-style-type: none"> • Governance Style Policy ➤ The Governance Style Policy was reviewed by Board members. There were no recommendations to revise the policy. Mr. T. Sawyer made a motion to approve the policy with no revisions. Ms. G. Thomas seconded the motion. 	There were no objections and the motion passed.
Board Job Description Policy	Ms. V. Pearson	<ul style="list-style-type: none"> • Board Job Description Policy ➤ The Board Job Description Policy was reviewed by Board members. There were no recommendations to revise the policy. Ms. K. D’Albor made a motion to approve the policy with no revisions. Ms. C. Hollins seconded the motion. 	There were no objections and the motion passed.
Board Resolutions	Ms. V. Pearson	<ul style="list-style-type: none"> • Board Resolutions – Contracts and Operations ➤ The Board Resolutions were reviewed by Board members. There were no recommendations to revise the resolutions. Ms. G. Hobdy made a motion to approve the resolutions with no revisions. Ms. G. Thomas seconded the motion. 	There were no objections and the motion passed.

Board Member Self-Evaluations	Ms. V. Pearson	➤ Board members were reminded to complete their electronic self-evaluations using the link provided. This is the Board member's opportunity to reflect on how you're contributing.	
Adjournment/Next Meeting	Ms. V. Pearson	The next Board meeting is on October 3, 2022, at 1:00PM. Meeting location is Capital Area Human Services, 7389 Florida Blvd., Suite 100A, Baton Rouge, LA. Mr. T. Sawyer made a motion to adjourn the meeting. Ms. K. D'Albor seconded the motion. The meeting was adjourned.	There were no objections and the motions passed.